Unadopted Minutes REGULAR SCHOOL BOARD MEETING Albany Area Schools - ISD #745 **District Office Board Room** October 11, 2023

1. Call to Order

The meeting was called to order by Chair Kreuzer at 6 p.m.

Late: None

Present: Kreuzer, Hansen, Sand, Rueter, Sands

Absent: Dirkes, Carbajal

3. Public Forum

4. Agenda – Additions and Deletions

5.1 Previous Meeting Minutes

Motion by Sands, seconded by Sand, to approve the September 13, 2023, Regular Meeting minutes and the September 27, 2023, Work Session minutes as presented. Supported by all present.

5.2 Cash Flow Reports – August 2023

Motion by Sand, seconded by Rueter to approve the August 2023 Cash Flow Reports as presented. Supported by all present. 5.3 Acceptance of Gifts and Donations

Member Sand introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	Designated Purpose (If any)
Albany Band Boosters	\$3,175.77	Busing
Stearns Bank	\$500.00	BEAT Performing Arts Series
John Ludwig Evens Photography	\$1,000.00	BEAT Performing Arts Series
Agressive Masonry	\$1,500.00	Athletics
Kerry, Inc.	\$500.00	BEAT Performing Arts Series
Avon CAPS	\$469.00	Movie License
Freeport Trucking	\$850.00	Football
Freeport State Bank	\$500.00	BEAT Performing Arts Series
Lumber One - Avon	\$500.00	BEAT Performing Arts Series
Albany Jaycees	\$1,100.00	Soccer Warm-ups
Stearns Bank	\$557.46	Staff Back-to-School Breakfast
Magnifi Financial	\$50.00	Supermileage
Albany Recycling Center	\$50.00	Supermileage

Member Hansen seconded the resolution and upon vote being taken thereon, The following voted in favor of: All present

And the following voted against: None

Absent: Carbajal, Dirkes

Whereupon said resolution was declared duly passed and adopted. <u>6. Consent Ágenda</u>

Staff Development Coordinator:

Lori Young

Matthew Abraham - Director of Building Maintenance

At Will:

Cassandra Spychala - ALE Food Service Aide

Cindy Ryan - AVE ECFE Paraprofessional

AESP Payroll Change Request:

Adriana Boeckermann - Secondary Food Service Aide, 4 hrs/day to 5 hrs/day Ashley Lange - AVE PreK Paraprofessional, 4 hrs/week to 8 hrs/week

AESP SpEd Differential Pay:

Robin Garding, Breighana Ďirkes, Missy Rohde, Traci Vogel, Baelie Dirkes, Tami Goehring

LOA Requests:

Five Coaching/Advisors:

Amanda Christopherson - Special Olympics Asst Coach Fall season

Kara Rysavy - Musical Assistant

Kids Company:

Sara Eiynck - Kids Company Aide Community Education:

BEAT Tech Assistant: Kaylin Fischer, Jessica Ruegemer

Course Instructors: Renae Illies, Keith Arens

HSP/Fundamentals: Aaron Schwenzfeier, Kylan Gerads

BECC Supervisor: Olivia Lemm, Ryan Massmann, Mikayla Moritz, Braeden Justin, Blake Richter, Abigail Kuhn, Anna Neu

Resignations:

John Klasen - Director of Building Maintenance, effective October 6, 2023 Celeste Ollman - AVE K-5 Paraprofessional, effective October 12, 2023

Bestman Dennis - Secondary Building Maintenance/Assistant, effective October 20, 2023

Samantha Tate - Special Olympics Coach Fall season, effective September 11, 2023

<u>Terminations:</u>

Two

Job Description:

Grounds & Outdoor Facilities Coordinator

The following checks were issued in paying claims: Wire transfers and checks 105885-106127 Expenditures:

01 General Fund \$1,285,874.89 02 Food Services

\$104,134.15 04 Community Services \$53,137.72

06 Building Construction \$68,279.68

Motion by Rueter, seconded by Sands to approve the October 2023 Consent Agenda as presented. Supported by all present.

7. Reports .1 Purple Priae

8. Business

8.1 Enrollment Report

8.2 Fundraiser Approvals

Motion by Hansen, seconded by Sand, to approve the 2023-2024 fundraiser requests as presented. Supported by all present.

8.3 Memorandum of Understanding Regarding E-Learning Days 2023-2024 Motion by Sand, seconded by Hansen to approve the MOU as presented. Supported by all present.

8.4 Memorandum of Understanding Regarding Robotics Assistant Coach 2023-2024 Motion by Sand, seconded by Hansen to approve the MOU as presented. Supported by all present.

8.5 Resolution for Safe Routes to School Boost Grant Motion by Sand, seconded by Sands to approve the Resolution as presented. Supported by all

present.

8.6 Administrative Procedure 8.7 School Board Policies - Third Read

8.7.1 102 Equal Educational Opportunity

8.7.2 418 Drug-Free Workplace/Drug-Free School

8.7.3 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices,

and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction

8.7.4 424 License Status

8.7.5 425 Staff Development and Mentoring 8.7.6 506 Student Discipline

8.7.7 507 Corporal Punishment and Prone Restraint

8.7.8 509 Enrollment of Nonresident Students

8.7.9 513 Student Promotion, Retention, and Program Design 8.7.10 912 Academic & Athletic Wall of Honor

Motion by Hansen, seconded by Sands to approve the third read school board policies.

8.8 School Board Policies - First Read

8.8.1. 514 Bullying Prohibition Policy

8.8.2. 516.5 Overdose Medication 8.8.3. 524 Internet Acceptable Use and Safety Policy

8.8.4. 532 Use of Peace Officers and Crisis Teams 8.8.5. 534 School Meals Policy

8.8.6. 601 School District Curriculum and Instruction Goals 8.8.7. 602 Organization of School Calendar and School Day

8.8.8. 603 Curriculum Development 8.8.9. 604 Instructional Curriculum

8.8.10. 613 Graduation Requirements 8.9 AFT Negotiations Strategy

8.9.1 Close the Meeting Motion by Hansen, seconded by Sands to close the meeting.

8.9.2 Reopen the Meeting

Motion by Hansen, seconded by Rueter to reopen the meeting. 9. Committee Reports

9.1 Staff Development Meeting 9.2 Schools for Equity in Education General Meeting

9.3 World's Best Workforce Meeting

10. Superintendent Report

Superintendent Okerlund shared an update on the work to contract out at least one bus route with an outside contractor. It was explained that there is a short-term arrangement in place, but there is

for speakers, the band and inviting guests. 11. Adjournment Agenda completed at 8:00 p.m, a motion to adjourn was made by Member Hansen, seconded by

an ultimate goal to contract 3-4 routes out. Currently the district is only focusing on contracting out routes that the district has not been able to fill. There was also a review of the Ground Breaking cer-

emony and a thank you to the Community Education department that did a lot of work in arranging

Member Sand. Supported by all present. Amy Sand, Clerk

UNPAID WATER USAGE NOTICE IS HEREBY GIVEN that the Albany City Council will hold a public hearing at 6:30 PM or as soon as thereafter on Wednesday, November 15, 2023, in the Council Room at 400 Railroad Avenue, Albany, MN to consider and possibly adopt the proposed assessment for unpaid water usage incurred in relation to Ordinance 30. Adoption by the City Council of the proposed assessment may occur at the hearing. The proposed assessment

NOTICE OF PUBLIC HEARING

ON PROPOSED ASSESSMENT FOR

<u>Amount</u>: \$273.04

Property: 1101 Forest Avenue

is as follows which includes administration fees:

Written or oral objections will be considered at the public hearing

Such assessment is proposed to be payable in one (1) installment. You may pay the entire assessment on such property to the City of Albany on or before November 15, 2023. If not paid by this date, the amount will be certified to the Stearns County Auditor-Treasurer for collection in 2024. You may at any time thereafter pay to the Stearns County Auditor-Treasurer the entire amount of the assessment.

An owner may appeal an assessment to District Court pursuant to Minnesota Statutes Sections 429.081 by serving notice of the appeal upon the City Administrator of the City within 30 days after the adoption of the assessment and filing such notice with the District Court within ten days after service upon the City

specific parcel of land may be made unless the owner has either filed a signed written objection to the assessment with the City Administrator prior to hearing or has presented the written objection to the presiding officer at the hearing. Tom Schneider

No such appeal as to the amount of an assessment as to a

Interim City Administrator Published in the Star Post this 25th day of October 2023.

Stearns C Location: 3301 Cour Waite Park

Date and Time:

How do I participate? Public Testimony: If you v mony, you may do so by appear invited to do so by attending sa virtually. To participate virtually or Jamie Lucas at Alicia.Gol or call 320-656-3613 by Noon meeting date. Written Testimony: You 1

Notice of

Stearns County

Notice is hereby given that

A request from Thomas ar from Section 6.9.5 D, of Stear

justment, in and for the County

lowing public hearings to consi

Ordinance #439, to reactivate at

a ditch. Said ordinance requires

for "registered after" feedlots. NE ¼ of Section 21, T126N, R3

Property Address: 40688 2271

When and where is the meeting

emailing Alicia.Gohmann@ste the hearing date. Written testi Stearns County Environmenta Center, 3301 County Road 138 Comments on this public persons receiving copies of this

ested person, who for any reason notice, it would be appreciated public hearing. Where can I view the applicat

Copies of the applications can week prior to the meeting at h Citizens/Default.aspx. Action t able shortly after the meeting at What if the meeting changes? This meeting is subject to char updates for this meeting at http:// izens/Default.aspx. Call the De Stearns County B

handicapped. Attempts will be individual need for special serv early so arrangements can be m Publish: October 25, 2023 – Tl

Barrier Free Status: This

NOTICE OF PUBLIC HEARING CITY OF ALBANY PLANNING COMMISSION

There will be a Planning Commission meeting in and for the City of Albany, Stearns County, Minnesota, at 6:30 o'clock in the evening on Monday, November 13, 2023, in the Council room at 400 Railroad Avenue for the said City for the following: 1. The public hearing will be held on a request by Barkers Holdings, LLC, 151 7th Street, Albany, MN, for the following:

a. Amend Comprehensive Plan Land Use Map from commercial to residential designation. b. Rezone property at 151 7Street from C1-Core Commercial

(Section 80.19) to R1-Low Density Residential (Section 80.05) for the purpose of remodeling an existing commercial building to a two-family dwelling or duplex c. Conditional Use Permit (CUP), Section 80.15, Subd. 3 (a),

to allow a two-family dwelling in an R1-Low Density Residential District. Anyone wishing to comment will be heard at the public hear-

ing and written comments may be forwarded to the city administration office before the time of the public hearing. Tom Schneider

Interim City Administrator Published in the Star Post, on the 25th day of October 2023. P-43-1B

SECOND NOTICE OF GENERAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 738 Holdingford Public School STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held for Independent School

District No. 738, Holdingford Public School, State of Minnesota, on Tuesday, the 7th day of November, 2023, for the purpose of electing four school board members for four year terms. The ballot shall provide as follows:

Instructions to Voters: To vote, completely fill in the oval(s) next to your choice(s) like this:

School Board Member Vote for Up to Four Evelyn Martini

Robert E. Knettel Jr. write-in, if any write-in, if any write-in, if any

Lori Opatz

Nicole Burg

Dated: October 25, 2023

P-43-1B

The combined polling places for this election and the precincts served by those polling places will be as follows: Holdingford City Hall for all Precincts in the Boundaries of the Holdingford Public School District No. 738.

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will open at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on Election Day.

> /s/ Patrick Meier School District Clerk

BY ORDER OF THE SCHOOL BOARD

Holding Township Notice

The start time of the regular monthly meeting of the Town Board of Holding Township has been changed to 7:00 P.M. for the months of November, December, January, February, March & April & for the remaining months the meetings will resume at the regular start time of 8:00 P.M.

Meetings are held on the first Tuesday of the month at the Holding Town Hall located at 940 4th Street West, Holdingford, MN

Julianne Ebnet, Clerk P-43-2B

Public Hearing

Board of Adjustment

the Stearns County Board of Adof Stearns, will conduct the folder variance applications:

d Tara Ostendorf, Albany, MN ns County Land Use and Zoning n open lot located within 100 ft of a 100 ft feedlot setback to a ditch The property is 20.23 acres in the 31W of Krain Township (126/31). h Ave, Albany, MN.

November 9, 2023 - 6:00 p.m. ounty Service Center, Room 1104 nty Road 138, , MN 56387

vould like to provide public testiring at the above hearing, you are id hearing in person or by joining y, please contact Alicia Gohmann nmann@stearnscountymn.gov or

nay submit written testimony by arnscountymn.gov or by 3pm on mony may also be mailed to the 1 Services Department, Service Waite Park, MN 56387

on the Wednesday preceding the

hearing are not limited to those notice. If you know of any interon has not received a copy of this if you would inform them of this

n be viewed approximately one ttp://stearnscountymn.iqm2.com/ aken on this request will be availthe same website location.

nge. Please sign up for automatic <u>//stearnscountymn.iqm2.com/Cit-</u> partment for assistance.

oard of Adjustment meeting will be accessible to the made to accommodate any other

rices. Please call (320) 656-3613 ade. ne Star Post

P-43-1B

NOTICE OF SPECIAL ELECTION **INDEPENDENT SCHOOL DISTRICT NO. 740** (MELROSE AREA PUBLIC SCHOOLS) STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 740 (Melrose Area Public Schools), State of Minnesota, on Tuesday, November 7, 2023, for the purpose of electing (1) individual to fill a vacancy in term of School Board member expiring January 6, 2025. The ballot shall provide as follows:

Special Election Ballot

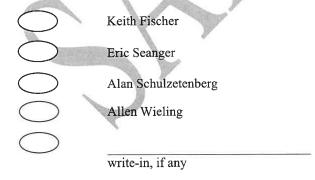
Independent School District No. 740 (Melrose Area Public Schools)

November 7, 2023

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this:

Special Election For School Board Member to fill vacancy in term expiring January 6, 2025 Vote for One



The combined polling place for this election and the precincts served by the polling place will be as follows:

COMBINED POLLING PLACE:

Melrose City Center 225 First Street NE Melrose, MN 56352

This combined polling place serves all territory in Independent School District No. 740 located in the City of Melrose; Melrose Township, Sauk Centre Township, City of New Munich, Oak Township, Albany Township, St. Martin Township, the City of Meire Grove, the City of Spring Hill, the City of Greenwald, the City of Freeport, Grove Township, Lake Henry Township, Lake George Township, Spring Hill Township, Getty Township, City of St. Rosa, Millwood Township, and Krain Township in Stearns County, Minnesota; Birchdale Township and Grey Eagle Township in Todd County, Minnesota; and Elmdale Township in Morrison County, Minnesota.

Any eligible voter residing in the School District may vote at said election at the combined polling place designated above for the precinct in which he or she resides. The polls for said election will be opened at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the combined polling place on election day.

Dated: July 24, 2023.

BY ORDER OF THE SCHOOL BOARD

School District Clerk Independent School District No. 740 (Melrose Area Public Schools)

State of Minnesota

P-42-3B

Albany Area Schools Albany, Minnesota 56307 Administration Office Telephone 320/845-2171 -FAX 320/201-5878 Work Session Albany Area Schools – ISD #745 **District Board Room** 30 Forest Ave Albany, Minnesota 56307 October 25, 2023, 6:00 PM AG E ND A

- 1. Call to Order
- 2. Roll Call
- 3. Student Representatives 4. Open Enrollment Review
- 5. Transportation Request for Proposal Review
- 6. School Board Policy Review
 1. 431 Classified Substitute Policy

 - 2.450 Substitute Teacher Policy
- 7. School Board Policies Second Read 1. 514 Bullying Prohibition Policy
 - 2. 516.5 Overdose Medication
 - 3. 524 Internet Acceptable Use and Safety Policy 4. 532 Use of Peace Officers and Crisis Teams
- 5. 534 School Meals Policy
- 6. 601 School District Curriculum and Instruction Goals
- 7. 602 Organization of School Calendar and School Day
- 8. 603 Curriculum Development 9. 604 Instructional Curriculum
- 10. 613 Graduation Requirements
- 8. Superintendent Report

Note: Items may be added to the agenda which have an immediate effect on the operation of the school district. An effort will be made to keep additions to a minimum.

Amy Sand, Clerk. P-43-1B